



ZONING BOARD OF APPEALS APPLICATION

CITY OF MIDDLETON • 7426 HUBBARD AVE. • MIDDLETON, WI. 53562 • (608) 827-1070 • FAX (608) 827-1080

The following must be submitted before an application is considered complete and a meeting is scheduled:

1. Zoning Board of Appeals application (this packet).
2. A statement that deals with the purpose of the application and grounds for appeal:
 - If you are requesting a variance, the statement must explain: the variance requested, what special conditions exist which will cause practical difficulty or unnecessary hardship if the variance requested is not granted, why the variance being requested is not contradictory to the public interest and will not endanger public safety and welfare, and why the variance requested will be in accord with the spirit of the zoning ordinance.
 - If you are requesting an interpretation of the zoning ordinance and reversal of an order, requirement, decision or determination of an administrative officer, the statement must include the date the decision being appealed was made and the reasons why it may be erroneous.
3. A scale map showing the location and size of the property, existing improvements, abutting properties and improvements and the requested change or addition. Photos are highly recommended.
4. The \$200 (nonrefundable) application fee.

Address of Property: _____

Present Use of Property: _____

Name of Appellant or Applicant: _____

Address of Appellant or Applicant: _____

Phone: _____ Fax: _____ Email: _____

Owner's Name and Address (if other than above): _____

Has a previous application been made with respect to this property? _____ If "yes," state the nature of the previous application: _____

Disposition of Previous Case: _____ Date of Decision in Previous Case: _____

I hereby swear that all of the above statements and the information contained in the documents submitted herewith are true to the best of my knowledge and belief: _____ Date: _____

Owner Signature: _____ Applicant Signature: _____

Staff Contact: Mark Opitz
Assistant Planning Director Zoning Administrator
(608) 827-1070
Email: mopitz@ci.middleton.wi.us
Fax: (608) 827-1080

Please Note:
<ul style="list-style-type: none"> • The Zoning Board of Appeals meets as needed in City Hall, 7426 Hubbard Avenue. • Appellant will receive notice of the time and date for the hearing. The public hearing notice will be published in the Middleton Times-Tribune and mailed to all property owners within 200 feet of the subject property. • Appellant must appear at the time and date set for the hearing to explain the need for the appeal. • Allow 4 to 5 weeks for notices to be mailed and a hearing date to be set.

For Staff Use Only:

Zoning of Property: _____

Code Section: _____

Notice of Hearing Published: _____

Notice of Hearing Mailed: _____

Hearing Date: _____

Fee Paid (\$200): _____

Zoning Board of Appeals Findings:

Approved: _____ Denied: _____

Subject to: _____

Date Received: _____